



Australian Training Institute

(RTO # 30200)

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Workplace Health and Safety Officer Training (WHSO)

Overview:

Australian Training Institute is an approved organisation for the delivery of the Queensland Workplace Health and Safety Officer course. This course will provide participants with information and skills that will assist WHSOs to carry out their role and functions under the WHS legislation including:

- an understanding of the work health and safety (WHS) legislation;
- an understanding of how it applies to their role; and
- the knowledge and skills necessary

On 23 October 2017, the Queensland Parliament passed amendments to the Work Health and Safety Act 2011, including introducing the ability for a person conducting a business or undertaking (PCBU) to appoint a WHSO for that business or undertaking. A person can only be appointed as a WHSO if they hold a WHSO certificate of authority. The appointment of a WHSO is permissible as evidence that a PCBU has taken action to mitigate health and safety risks.

General functions of a WHSO

As a WHSO, your functions are to:

- notify the PCBU about work health and safety matters
- identify hazards and risks to health and safety arising from the work
- report in writing to the PCBU any hazards and risks identified arising from the work
- immediately notify the PCBU about: - any incident the WHSO is aware has occurred at the business or undertaking; or - any immediate or imminent risk to health and safety at the business or undertaking
- investigate, or assist in the investigation of, any incidents that occurred at the business or undertaking
- accompany and assist an inspector during an inspection of the business or undertaking
- establish educational and training programs on matters relating to work health and safety.

A PCBU may appoint themselves as a WHSO. In this circumstance, their general functions are to:

- investigate, or assist in the investigation of, any incidents that occurred at the business or undertaking
- accompany and assist an inspector during an inspection of the business or undertaking
- establish educational and training programs on matters relating to work health and safety.

Upon successful completion, participants will be issued with a Certificate of Authenticity.

Pre-requisites:

A person appointed as a WHSO by a PCBU is required to undertake this training and receive a certificate of appointment by Workplace Health and Safety Queensland or have an equivalent qualification.

Licence & Regulatory Requirements:

This course is not a VET regulated course, however, is accredited by Workplace Health and Safety Queensland.

Delivery method:

5 days classroom + an extra 1 – 3 days depending on which industry you are in. Please contact us for confirmation on this.

Fees and charges:

Fees include all assessments and resources required in the classroom
\$975.00

More information:

Please head to our website <http://www.atiaustralia.edu.au> to view our learner handbook, which outlines all terms and conditions.

If you require any further information, please do not hesitate to contact us on 1300 738 850 or via e-mail: admin@atiaustralia.edu.au or visit our head office at Shop 7, 51 Brighton Rd, Sandgate QLD 4017.

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