



Certificate 3 Guarantee Program

Government subsidised training in Certificate III Qualifications

What is it?

As part of the Queensland Government's VET investment plan, the Certificate 3 Guarantee is designed to give eligible Queenslanders access to a government subsidised training place, leading to employment outcomes or to enhance career progression.

The Certificate 3 Guarantee supports eligible individuals to complete their first post-school certificate III level qualification and increase their skills to move into employment, re-enter the workforce or advance their career.

Australian Training Institute is a Pre-Qualified Supplier (PQS) approved to deliver subsidised training under the Certificate 3 Guarantee program.

Eligibility Criteria

To be eligible to receive subsidised training, participants must meet the Eligibility Criteria:

- Be an Australian or New Zealand Citizen, or an Australian permanent resident
- Live in Queensland
- Be over the age of 15
- Not be a secondary or full-time student
- Not already hold a post-school Certificate III qualification or higher
- Not be currently enrolled in a post-school Certificate III or higher qualification
- Must not currently be employed by the Defence Force.

**Certificate III qualifications completed at school are not counted.*

**Employment status does not matter, eligible students may be jobseekers, or currently employed on a full-time, part-time or casual basis.*

Students are to complete a Student Employment Survey within 3 months of completing or discontinuing



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Courses available and co-contribution fees

The co-contribution fee represents the total non-government subsidised portion of essential training costs for the participant to complete the qualification. This fee is paid to Australian Training Institute, up front upon enrolment, either by electronic funds transfer, direct deposit, credit or debit card, or cash. These fees include training fees, cost of resources, and any other costs associated with delivering the training and awarding the Certificate to the participant. Please refer to our student handbook for our refund policy.

Course	Funded Units	Co-contribution Fee concessional	Co-contribution Fee non-concessional
CPP30411 Certificate III in Security Operations	14	\$14 (\$1 per unit)	\$42 (\$3.00 per unit)
BSB30115 Certificate III in Business	12	\$12 (\$1 per unit)	\$36 (\$3.00 per unit)
BSB30415 Certificate III in Business Administration	13	\$13 (\$1 per unit)	\$39 (\$3.00 per unit)
CPP31011 Certificate III in Cleaning Operations	19	\$19 (\$1 per unit)	\$57 (\$3.00 per unit)
CHC30113 Certificate III in Early Childhood Education	18	\$18 (\$1 per unit)	\$54 (\$3.00 per unit)
CPP30607 Certificate III in Investigative Services	15	\$15 (\$1 per unit)	\$45 (\$3.00 per unit)

Eligible participants will no longer be eligible for a subsidised training place under the Certificate 3 Guarantee once they complete a Certificate III level Qualification.

Concessional learners

Under the Certificate 3 Guarantee, concessional students are defined as follows:

(a) The Participant holds a Health Care concession card or Pensioner concession card issued under Commonwealth law, or is the partner or a dependant of a person who holds a Health Care concession card or Pensioner concession card, and is named on the card; *or*

(b) The Participant can provide an official form under Commonwealth law confirming that the Participant, his or her partner or the person of whom the Participant is a dependant, is entitled to concessions under a Health Care or Pensioner concession card; *or*

(c) The Participant is an Aboriginal and Torres Strait Islander person.

When a Commonwealth Government agency (e.g. Jobs Services Australia Provider) is using Australian Government funding to pay learner fees on behalf of the Participant, then no concessions are to apply.

Support services

Mentoring, counselling, language literacy and numeracy (LLN), IT support, assistive technology, disability support, post program and exit services, employment services.

Your Next Step

To see if you are eligible, to enroll, or for any further information, please visit our website www.atiaustralia.edu.au or give our friendly staff a call on 1300 738 850 and they will be more than happy to help.

You can also refer to the government website for more information.

<https://training.qld.gov.au/site/providers/Documents/funded/certificate3/c3g-factsheet-student.pdf>

Contact Us

www.atiaustralia.edu.au

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