



CPP30619 Certificate III in Investigative Services (Queensland)

Overview:

This course is the minimum requirement that will enable participants to apply for a Queensland Private Investigator Security Licence. Private investigators are required in both civil and criminal investigations and are employed on a contract or in-house basis by both private and government organisations. Students will gain the knowledge and skills required to carry out the investigative tasks of a Private Investigator. Employment could be gained in the following areas:

- Workers compensation investigation
- General insurance investigation
- Motor vehicle accident CTP investigation
- Public liability investigation
- Local, state and federal government investigation
- Plaintiff investigation
- Criminal defence investigation
- Locate missing people

Pre-requisites:

Participants must have basic computer skills and access to a reliable computer with internet and email access. As some assessments require an audio/visual submission, participants must also be able to record themselves using a method where they can be seen and heard clearly. Some assessments in this course will require students to interact with other participants, where they will perform a specific role during the assessment. These participants can be co-workers, family or friends. For one assessment, students will require access to a volunteer who can speak a second language, as well as an interpreter who will be able to interpret that language for the student in an interview scenario. Please contact us if you require clarification.

As part of the practical assessment, students will be required to operate a vehicle (car) unsupervised (Provisional or Open licence).

Licence & Regulatory Requirements:

All Queensland Security Licences are administered by [Office of Fair Trading](#). All participants are encouraged to read through the requirements of a [Queensland Security Licence application](#), as there is additional requirements & fees payable to Office of Fair Trading. For example, participants must be over the age of 18, must be a fit and proper person, cannot have had any [disqualifying offences](#) under the criminal code in the last 10 years.

Units of Competency:

On successful completion participants will be issued with a qualification certificate with the following units:

Core Units:

CPPINV3026 Work effectively in investigative services
CPPINV3027 Develop investigation plans
CPPINV3028 Investigate and locate subjects
CPPINV3029 Provide quality investigative services to clients
CPPSEC3124 Prepare and present evidence in court

Elective Units:

BSBESB305 Address compliance requirements for new business ventures
CPPINV3030 Conduct factual investigations
CPPINV3031 Conduct interviews and take statements to support investigations
CPPINV3032 Develop factual investigation reports
CPPINV3033 Conduct covert surveillance operations
CPPINV3034 Organise and operate surveillance vehicles
CPPINV3035 Develop surveillance investigation reports
HLTWH5003 Maintain work health and safety
PSPCRT029 Compile and use official notes
PSPREG035 Produce formal record of interview
PSPSEC024 Handle sensitive information

Delivery method:

This course is run as a blend of online/self-paced learning and face-to-face training.

Online training + 1 day of practical training in the classroom. We recommend 12-25 hours of study per week (depending on your individual skills and previous experience) to be on track for completion within 12 months. Students have 12 months from date of enrolment to complete the course.

You will have access to all your learning resources and assessments via your online portal and can start your online training as soon as you complete payment for the course. Students have the opportunity to accelerate their learning by dedicating more than the recommended hours of study per week to this course to finish sooner than the 12 month timeframe.

Online/self-paced training involves reading through the student manual and other study materials and completing theory and case scenarios assessments. Some assessments in this course will require students to interact with other participants as part of the assessment (e.g. conducting interviews). These assessments are to be filmed and submitted for marking by the assessor.

Support for this online training is done via email with an assessor.

All online assessments **must** be completed prior to the face-to-face training.

Fees and charges:

Online: \$1,350

Fees include all assessments and resources required in the classroom (and for pre-course online training).

[Certificate 3 Guarantee](#) Government Funding available for this course. If eligible, students are only required to pay a \$16 concessional or \$48 non-concessional co-contribution fee.

Please click [HERE](#) or contact ATI on 1300 100 284 for further information.

If you believe you are eligible and wish to apply for government funding, give us a call on 1300 100 284 and we will assist you with your funding application!

Option 2 Recognition of Prior Learning (RPL): \$3,000

More information

Refund, Cancellation and Transfer Policy

Please take the time to familiarise yourself with our refund and cancellation policy on page 8 & 9 of our Student Handbook <https://atiaustralia.edu.au/student-handbook>. This handbook also includes more details on training and support services, as well as our terms and conditions.

Note for international students – we are not CRICOS registered, please check your visa requirements for enrolment. We cannot accept international students who are on a student visa if your visa specifies that you must study with a CRICOS provider.