Overview:
This course is suitable to participants who wish to apply to become a Commissioner for Declarations in Queensland. The duties of a Commissioner of Declarations are not to be taken lightly. You have a vital and responsible role to play in the general community. You will at times be dealing with matters of crucial importance to people’s lives.
Duties fall into two main categories:
- Witnessing people signing documents as prescribed by law
- Certifying copies of documents
Participants will gain the required skills and knowledge to be able to carry out the above duties effectively as per the Queensland and Commonwealth Law.

Pre-requisites:
Participants must be:
- An Australian Citizen
- 18 years of age or older
- Of good character
- Registered on the state electoral roll.

Licence & Regulatory Requirements:
The Queensland Government administers all Justice of the Peace applications. All participants are encouraged to visit the following website prior to enrolling to confirm they meet application requirements. Additional application fees do apply. Please note you must apply within 2 years of successfully completing the course.

Units of Competency:
On successful completion participants will gain a statement of attainment with the following unit:
QLD200CDQ01A Perform the Duties of a Commission for Declarations

Delivery method:
Classroom 1 day

Fees and charges:
Fees include all assessments and resources required to complete the course
$200

More information:
Please head to our website http://www.atiaustralia.edu.au to view our student handbook, which outlines all terms and conditions.

If you require any further information, please do not hesitate to contact us on 1300 738 850 or via e-mail: admin@atiaustralia.edu.au or visit our head office at Shop 7, 51 Brighton Rd, Sandgate QLD 4017.