Overview:
This nationally accredited Diploma of Business qualification would apply to individuals with various job titles including executive officers, program consultants and program coordinators. Individuals in these roles may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions. Conversely, it may also apply to those with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities.

Pre-requisites:
Not applicable

Licence & Regulatory Requirements:
Not Applicable

Units of Competency:
On successful completion participants will gain a qualification certificate with the following units:

Core Units:
There are no core units

Elective Units:
BSBADM502 Manage meetings
BSBADV507 Develop of media plan
BSBHRM501 Manage human resources services
BSBHRM513 Manage workforce planning
BSBHRM509 Manage rehabilitation or return-to-work programs
BSBLED502 Manage programs that promote personal effectiveness
BSBMGT403 Implement continuous improvement
BSBRSK501 Manage risk
BSBWOR501 Manage personal work priorities and professional development

Delivery method:
Self-paced with 12 months to complete

Fees and charges:
Fee’s include all assessments
Self-Paced $599
RPL $700

CSQ funding available to eligible students
To find out more information Click Here.

More information:
Please head to our website http://www.atiaustralia.edu.au to view our student handbook, which outlines all terms and conditions. If you require any further information, please do not hesitate to contact us on 1300 738 850 or via e-mail: admin@atiaustralia.edu.au or visit our head office at Shop 7, 51 Brighton Rd, Sandgate QLD 4017.